



RED CLAY CONSOLIDATED SCHOOL DISTRICT
ADMINISTRATIVE MEMORANDUM

USE OF SWIMMING POOLS | 5012.6

The following requirements shall be in place for all users of the swimming pools at District schools, both for physical education classes, swim teams, and outside groups and organizations:

1. A fully certified lifeguard shall be designated to provide effective surveillance of swimmers during all classes, swim team practices, and other events sponsored by outside groups and organizations. This would preclude the teacher/coach playing dual roles of instructor and lifeguard.
2. The Red Cross “Buddy System” shall be implemented in all swim classes. Students within a given class are paired according to swimming capability. They stay together in the assigned swimming area. If either buddy leaves the water for any reason, the other buddy also leaves.
3. A uniform set of rules and regulations (see attached Red Clay Consolidated School District Rules and Regulations for the Use of School Swimming Pools) shall be developed and posted at appropriate places around the facilities to warn of potential hazards. District/building personnel (e.g., principal and/or department chairperson) will assume responsibility for regular compliance audits. These rules shall be in place for all pool users.
4. After receiving instruction in safety practices and procedures during the first day(s) of a swim class, students shall sign a statement (see attached Red Clay Consolidated School District Rules and Regulations for the Use of School Swimming Pools - Verification of Instructions) as verification such teaching occurred.
5. Roll of participants shall be taken at the beginning and end of each swim session.
6. All students and pool participants shall enter the pool area via the interior corridor doors as opposed to direct access to the pool deck.
7. Instructors/lifeguards charged with the safety and well-being of swimmers shall walk the perimeter of the pool before leaving the area.
8. All available facility lights shall be operational when the pool is in use.
9. A designee of the District with cooperation of the State Division of Public Health shall develop and implement direct lines of communication to keep the building principal and his/her office informed of changes in practices and procedures as well as deficiencies for which a pool facility might be cited.

Questions about the information contained in this administrative memorandum should be directed to the appropriate Director of Schools.