



RED CLAY CONSOLIDATED SCHOOL DISTRICT

ADMINISTRATIVE MEMORANDUM

WORK STUDY | 8001.12

The attached forms are to be used for students who are involved in cooperative training programs and assigned to private companies. Students entering such programs must have a valid state employment certificate on file.

Students who participate in vocational training shall not be paid wages by the employer. School personnel are responsible for monitoring student placements and student performance and for communicating this information on a regular basis to designated school staff and parents.

Questions about the information contained in this administrative memorandum should be directed to the Deputy Superintendent.