



RED CLAY CONSOLIDATED SCHOOL DISTRICT

ADMINISTRATIVE MEMORANDUM

SCHEDULE FOR STUDENT DROP OFF AND PICKUP | 8001.6

To ensure the safety of students, each school shall have an established schedule for the supervision of students at the beginning and end of the school day. No children should be dropped off before or picked up after the identified time. Principals must communicate this schedule to their school communities.

Parents who allow their children to remain at a school outside of the identified times will be notified by the principal using the attached model letter and will be referred to the school's visiting teacher. Repeated violations may result in a referral to Child Protective Services.

In the case of choice students, failure to adhere to the identified times may result in termination of school choice.

Questions about the information contained in this administrative memorandum should be directed to the appropriate Director of Schools.