



RED CLAY CONSOLIDATED SCHOOL DISTRICT

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Dorrell Green
Superintendent

Richey Elementary School
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Gregg Johnson
Principal
Michelle Burrows
Assistant Principal

Richey Families,

Welcome back to another exciting school year at Richey Elementary. We hope you had a wonderful summer break filled with relaxation and memorable moments. As we prepare to embark on a new academic journey we are delighted to welcome both returning and new families to our vibrant school community.

Our dedicated staff has been working diligently to create an engaging and enriching learning environment. We are committed to providing your child with a well-rounded education that not only focuses on academic excellence but also nurtures their social, emotional, and physical well-being.

Here are a few important details to keep in mind as we begin the school year.

Meet the Teacher

- Thursday, August 24th from 3:30 pm-5:30 pm
- Class Lists will be available with our staff as you arrive at Meet the Teacher

August 28

- First Student Day for 1st-5th Grade, Half of Kindergarten students

Kindergarten Split Week

- To help with a smooth transition for our Kindergarten students, each student will come to school only two days during the first week of school. This will give students a chance to get to know their teacher, learn routines, and procedures, and start the school year with a smaller group of students.
- August 28-29 (Kindergarten with the last name) A-L
- August 30-31 (Kindergarten with the last name) M-Z

School Schedule

- 8:45 am Car Rider Drop-Off begins
- 8:45 am Staff will bring in the students who would like to get breakfast
- 8:50 am Staff will bring the rest of the students into the building
- 8:55 am Bus Riders will come into the building
- Students will have a grab-and-go breakfast if they choose to eat breakfast
- 9:05 am Instructional day begins
- 9:05 am Students are late after 9:05 am
- After 9:05 am you will need to come into the office to sign your student in
- 3:50 pm Car Rider dismissal begins
- 3:50 pm - 4:00 pm Buses depart

Car Tags

- You will receive a car tag at the Meet the Teacher event, regardless of whether your student will ride a bus to school or be picked up in the car rider line. It is important to keep your car tag on hand as you may need to pick up your child at some point during the year. Car tags ensure that we dismiss students from school in a safe and efficient manner.

Arrival

- If you are dropping off your child in a car please stay in your car. A staff member will assist your student in getting out of the car.
- Please do your photos and your last-minute goodbyes at home before you leave. The car line is very busy and we will not be able to take pictures in the car line.
- Please stay in a single file.
- Please do not pass other cars.
- There is no supervision until 8:45 am. Please do not drop off until then.

Car Rider Dismissal

- For dismissal, we will use both lanes.
- The outer car lane should not be used until 3:15 due to early dismissals and people trying to exit.
- Please stay inside your car.
- A staff member will come around and collect the numbers.
- Please hang your car rider number on your rearview mirror.

Walker Dismissal

- We will use the side door by the garden. That is to the right of the building if you are coming from the front.
- You will line up on the walking path holding the number that you received on Meet the Teacher Night.

Independent Walker Dismissal

- This is for students who are walking home by themselves.
- You must sign a release form at the beginning of the year for this option. This form will be available at Meet the Teacher.
- Independent walkers will be dismissed last.

School Supplies

- Please see our [Richey Elementary Supply List 2023](#) for recommended supplies. Please note these supplies are not required, they are merely a wish list of the items that we find most useful at each grade level.

Transportation

- Red Clay's Office of Transportation Services will send a communication closer to the start of school with your student's transportation information.

Nutrition

- All students at Richey Elementary are eligible for free breakfast and lunch. Please see the attachment at the bottom.

Chromebooks

- Students in kindergarten- 3rd Grade will keep Chromebooks at school, while students in 4th and 5th will take theirs to and from home each day. 4th and 5th grade will need to pay a 20 dollar insurance fee and sign a technology agreement form.

Facebook

- Please like our Facebook Page "Richey Elementary School"

Weekly Communication

- Once the school year starts please look for my Sunday message.
- This will come to your email.
- If you are not receiving this email please check in with the office to ensure we have the correct email address for you.

We are excited to embark on this journey together and look forward to a year filled with growth, learning, and achievement. If you have any questions or concerns please do not hesitate to reach out to our school office at 302-992-5535 or by email at gregg.johnson@redclay.k12.de.us

Thank you for entrusting us with your child's education. Let's make this school year a memorable and successful one!

Best regards,

Gregg Johnson

Principal
Richey Elementary School