RED CLAY CONSOLIDATED SCHOOL DISTRICT
OWNER / RENTER AFFIDAVIT OF MULTIPLE OCCUPANCY

I, ______________________________ certify that I am the legal owner / legal lease holder of
the property at ____________________________

which is located in the Red Clay Consolidated School District. I also certify that

_________________________________________________________

Name of Parent(s)/ legal guardian, or relative caregiver and child(ren)

are living on a permanent basis at the above address. I understand that I am responsible for
notifying the school immediately if the living arrangements stated above change.

AT LEAST ONE ITEM FROM GROUP A AND ONE ITEM FROM GROUP B MUST BE PROVIDED BY THE
OWNER / RENTER

Group A
• Copy of the most recent month’s mortgage statement
  (Copy of home settlement statement may be accepted in lieu of mortgage statement if the home
  was recently purchased and a mortgage statement has not been received)
• Rental agreement (showing legal parent, legal guardian, or relative caregiver as an occupant)
• Sewer bill (current year)
• Real estate tax receipt (current year)
• A recent original gas or electric bill

Group B
• Current automobile registration card or automobile insurance policy statement
• Rental insurance policy statement
• Most current year’s tax documents
• Pay check or pay stub (dated within the past 30 days)
• Two consecutive bank statements (dated within the past 90 days)
• Official US Postal Service change of address notification on returned mail (yellow label with new
  address should be attached to envelope next to the old address)
• Correspondence from a DE state agency such as DHSS, DSCYF, Department of Labor, and DSS

**I understand that giving a false or otherwise untrue answer to any of the questions in this
affidavit could result in a criminal charge of making a false statement (11 Delaware Code,
Chapter 5, Part VI, Section 1233).

Individuals, who provide housing for homeless individuals, may, but are not required to complete
this form. These students are protected under the McKinney-Vento Act and are eligible for
immediate or continued enrollment. If you think that you are providing a residence to someone
who may be homeless, or is temporarily living doubled-up, please call the district’s LEA liaison as
soon as possible at 302-552-3815 or the State Coordinator at 302-735-4273.

Sign in the presence of a Notary Public
Signature of Owner / Lease Holder: ________________________________
Relation to resident: ____________________________
NOTARY PUBLIC
Sworn to and subscribed before me this _____day of _________________, _____

________________________
Notary Public Signature

My commission expires_________________ (official seal affixed)
Updated 03/28/2014