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## One-to-One Technology Agreements for the 2019-2020 school year

Dear Families,

Please read and review the following information with your student(s). Please return the signed paper to your school.

### Part 1: One-to-One Technology Usage Agreement

#### Red Clay Consolidated School District Responsibilities

- We will provide students with a Chromebook to use during the academic year. Students will return the Chromebook at the end of the school year.
- We will provide students wireless digital access to academic content and resources at school.
  - While at school or at home, students will be required to authenticate the device to the district's internet filtering server prior to use. Students may not connect to the internet in any other way and attempts to bypass the district's internet filtering server will constitute a violation of the district's Acceptable Use and Internet Safety Policy. Once on the school district's wireless network, all users will have filtered internet access just as they would on any other district owned device. The filtering capabilities provided by the district meet the guidelines established by the Children's Internet Protection Act (CIPA).
- We will encourage students and staff to use electronic resources to promote educational excellence through resource sharing, innovation, communication and electronic tools.
- We will provide internet filtering capabilities in accordance with the Children's Internet Protection Act (CIPA).
- We value student data privacy and promote the usage of third party websites that safeguard student privacy regarding the collection, maintenance, and use of student personal information.

#### Student Responsibilities

The school provided Chromebook for the student is an important learning tool to be used for educational purposes. In order to use the device each day, the student must be willing to accept the following responsibilities:

- I understand that district officials have the ability to monitor my use of the device AT ALL TIMES IN AND OUT OF SCHOOL and that communications, files, internet search activities, and any other actions using the device are not considered to be private. Note: RCCSD does not have the ability to and will not remotely operate the camera on the device. However, students can cover it when not in use to ensure others are not.
- I understand that the device assigned to me is on loan from Red Clay Consolidated School District. All accounts, programs, and files are subject to inspection at any time without notice.
- I will be responsible for ALL damage or loss of the device due to NEGLIGENCE OR ABUSE including dropping it, getting it wet, and spills of food or drink.
- I will not try to repair my Chromebook.
- At ALL times when using my Chromebook, I will follow the Acceptable Use, Internet Safety Policy, and Student Code of Conduct, and related policies adopted by the Board of Education, and abide by all local, state, and federal laws.
- I will talk with my parent/guardian about their ground rules for going online when not at school.
- I will notify the school principal and my parents of any damage to the device as soon as possible.
- I will charge the Chromebook battery each night and will bring my Chromebook to school every day.
- I will keep my Chromebook clean.
- I will not lend my device to anyone. This includes family members and friends. Note: I could be held responsible for any inappropriate content on the District issued Chromebook.
- I will keep all passwords assigned to me secure.
- I will only use my account credentials to sign into my Chromebook.
- I am allowed to connect to non-district printers and wireless networks at home and in public places.
- I agree that e-mail or any other computer communication should be used only for appropriate, legitimate, and responsible communication.

- I agree not to share personal information about myself (full name, address, etc.) or about my family, friends or anyone else.
- I agree not to search for, download, display, post, or distribute vulgar, offensive material or images described in applicable district policies. (See the student handbook and/or the district's Acceptable Use Agreement.)
- I agree to abide by all school rules that address electronic device procedures.
- I will return the device when requested, at the end of the school year or upon my withdrawal.
- I agree to not deface or destroy this property in any way. Inappropriate use of the machine may result in the student losing their right to use the Chromebook.
- I understand that identification labels have been placed on the Chromebook. These labels are not to be removed or modified. Additional stickers, labels, tags, or markings of any kind are NOT to be added to the machine.

### **Parent/Guardian Responsibilities**

Your student is being issued a Chromebook to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this device. In order for your student to **take the device home each night**, the parent/guardian must be willing to accept these responsibilities:

- My student and I will sign and return the Chromebook User Agreement, participate in the Chromebook Protection Plan by paying a non refundable \$20 to Red Clay Consolidated School District prior to the device being issued.
  - We will discuss at home the acceptable and unacceptable uses of the device according to district policies.
  - I understand that district officials have the ability to monitor my child's use of the device AT ALL TIMES IN AND OUT OF SCHOOL and that communications, files, internet search activities, and any other actions using the device are not considered to be private.
  - I understand that the school district has made reasonable attempts to provide a safe computing environment for students within the district's network at school or accessing the internet from the district device while at home. I also understand that it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or parents/guardians may find inappropriate, offensive, objectionable or controversial.
  - I will supervise the use of the device at home to make sure that it is used and stored appropriately.
  - I will be responsible for ALL damage or loss of the device due to NEGLIGENCE OR ABUSE.
  - I will monitor that the battery is being recharged each night.
  - I will monitor that the Chromebook is returned to school each day that classes are in session.
  - I agree to make sure the device, when requested, is returned to school.
  - I understand that one Chromebook, power adapter, and case are being lent to the student and are in good working order.
  - I understand this equipment is, and at all times remains the property of Red Clay Consolidated School District and is herewith lent to the student for educational purposes only for the rest of this academic school year.
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## Part 2: RCCSD Chromebook Accidental Protection Plan

Red Clay Consolidated School District recognizes that with the implementation of the 1:1 Chromebook Initiative there is a need to protect the investment for the district, as well as the student and parent/guardian.

Red Clay Consolidated School District will be the sole provider of the Accidental Protection Plan. **Under this plan, the Chromebooks are protected against accidental damage, theft or loss due to an act of nature.** In cases of theft, vandalism, or other criminal acts, a police report, or in the case of fire, a fire report must be filed by the parent or guardian. A copy of this report must be submitted to school administration before the Chromebook can be repaired or replaced. A student making a false report will be subject to disciplinary action.

The Accidental Protection Plan does not cover for loss of the Chromebook and/or its accessories, cosmetic damage, or damages caused by intentional misuse and abuse. **Red Clay will assess the Chromebook damage and repair or replace the device if the damage is determined to be accidental.** Parents or guardians may be charged for full replacement cost of a device that has been lost or damaged due to intentional misuse or abuse. The Accidental Protection Plan cost and coverage is on the Declarations page as part of this document.

There will be no deductible charged on the first claim. The second claim, however, and each subsequent claim will be assessed an incremental deductible. The claim deductibles are listed below. If a student withdraws from Red Clay Consolidated School District and then re-enrolls the coverage purchased at the student's initial registration will be reinstated along with the number of claims made prior to withdrawal. **If parents or guardians choose not to enroll in the Accidental Protection Plan their student's Chromebook must remain in school and checked out and checked in at the beginning and end of each school day. Students' Google accounts will also be restricted so that students can only access educational websites.** The student's Google Drive is accessible from any electronic device with Internet connection.

Deductible Claim #1	Deductible Claim #2	Deductible Claim #3
\$0	\$50	Up to \$357

\*The Chromebook's power adapter is NOT covered in the protection plan.

## CHROMEBOOK ACCIDENTAL PROTECTION PLAN DECLARATIONS PAGE

<p style="text-align: center;"><b><u>Program Fee/Coverage</u></b></p> <p><b>Grades 6-12:</b> \$20 non-refundable fee (Partial year fee of \$10 if student enrolls after February 1)</p> <p><b>Limit of Liability:</b> Cost of the Chromebook</p> <p><b>Coverage:</b> Repair/Replacement of school issued Chromebook.</p>	<p style="text-align: center;"><b><u>Effective Coverage/Expiration Dates</u></b></p> <p><b>Effective Date:</b> Based on the receipt of signed agreement</p> <p><b>Expiration Date:</b> Last day of school or date of un-enrollment</p>
<p style="text-align: center;"><b><u>Coverage</u></b></p> <p><b>Accidental Damage:</b> Pays for accidental damage caused by liquid spills, drops, or any other unintentional event.</p> <p><b>Theft:</b> Pays for loss or damage due to theft; the claim requires a police report to be filed.</p> <p><b>Fire:</b> Pays for loss or damage of the Chromebook due to fire; the claim must be accompanied by an official fire report from the investigating authority.</p> <p><b>Electrical Surge:</b> Pays for damage to the device due to an electrical surge.</p> <p><b>Natural Disasters:</b> Pays for loss or damage caused by natural disasters.</p>	<p style="text-align: center;"><b><u>Exclusions</u></b></p> <p><b>Dishonest, Fraudulent, Intentional, Negligent, or Criminal Acts:</b> Will not pay if damage or loss occurs in conjunction with a dishonest, fraudulent, intentional, negligent, or criminal act. The student and parent or guardian will be responsible for the full amount of the repair and/or replacement.</p> <p><b>Consumables:</b> Including but not limited to the charger and software.</p> <p><b>Cosmetic damage</b> that does not affect the functionality of the device. This includes but is not limited to scratches, dents, and broken plastic ports or port covers.</p> <p><b>“Jailbreaking”</b> or otherwise voiding the manufacturer’s warranty by altering the software.</p> <p><i>Red Clay Consolidated School District is not liable for the loss, damage, or costs arising from the unauthorized use of the school issued device.</i></p>
<p style="text-align: center;"><i>If a student’s enrollment is terminated from Red Clay Consolidated School District for any reason, this insurance agreement becomes null and void on that date. There are no refunds once this agreement becomes active on the date the Chromebook is issued.</i></p>	

**Part 3: Parent and student signatures page**

**Please sign to indicate that you and your student agree to the conditions laid out in the Parent/Student Chromebook User Agreement**

► We agree to adhere to the responsibilities outlined in the Red Clay Consolidated School District's One-to-One Technology Initiative.

\_\_\_\_\_  
Student Name (Please Print)

/

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Parent Name (Please Print)

/

\_\_\_\_\_  
Parent Signature Date

**Sign and date to participate in the Chromebook Accidental Protection Plan:**

I understand the RCCSD Chromebook Accidental Protection Plan is for my student's Chromebook. My program fee of \$20 is attached as described on the declarations plan as part of this document. Please make checks payable to Red Clay Consolidated School District.

\_\_\_\_\_  
Student Name (Please Print)

/

\_\_\_\_\_  
Student Signature and Date

\_\_\_\_\_  
Parent Name (Please Print)

/

\_\_\_\_\_  
Parent Signature and Date

**OR**

I understand the RCCSD Chromebook Accidental Protection Plan is for my student's Chromebook. Please contact me to set up a payment plan option.

\_\_\_\_\_  
Parent Name (Please Print)

/

\_\_\_\_\_  
Parent phone number

**Office Use:** Student Grade: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Payment method: \_\_\_\_\_